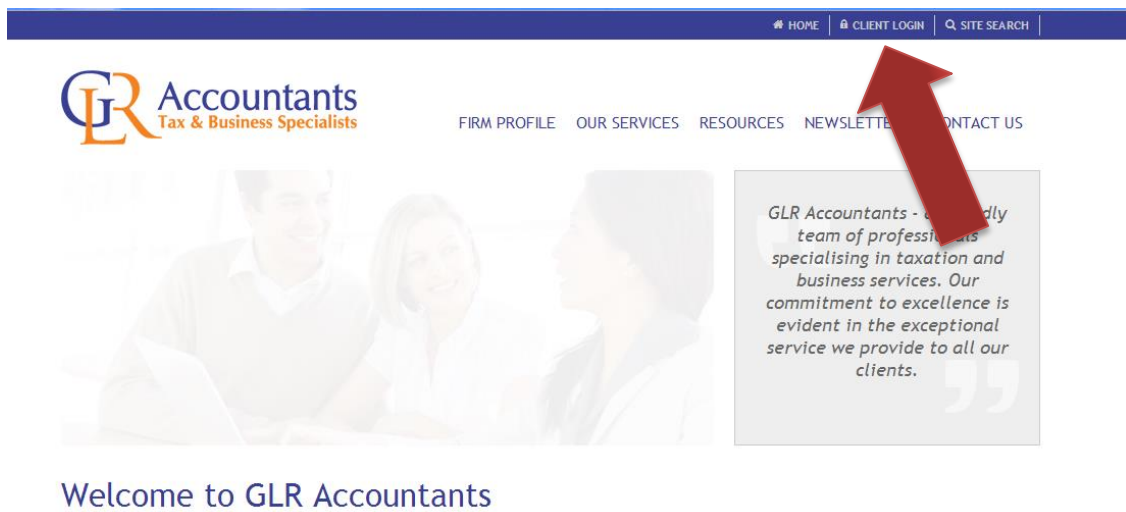


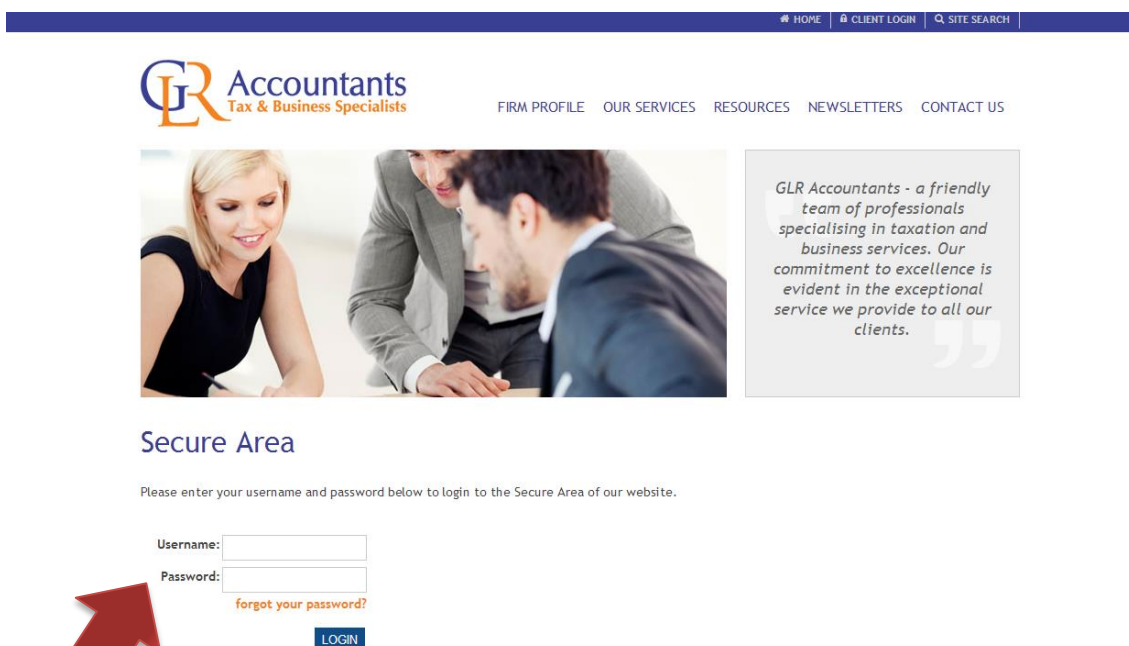
Downloading Tax Return from GLR Secure Client Website

You can view and download your Tax return for signing using the following steps:

1. Click on the following link www.glraccountants.com.au and select "client Login" from top right of page.



2. Login using your email address as your username and the password we have emailed to you.



3. Click on the Documents tab highlighted in orange just under the welcome heading.



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Welcome - Demonstration Secure Area

Welcome to your personalised, secure area of our website. We've developed this area to provide you with a central location where you can view, download, and print documents such as reports.

Documents

Storage area where you can view and download your confidential documents. You will automatically receive an email notification when we upload documents to this area.

BankLink

Location where we can send you BankLink transactions that you can review, code, add notes to, and return to us.

Upload files

Area you can use to return files to us securely and send us documents.



4. Select the Tax Returns tab on the left hand panel.

5. Your Tax Return will be shown on the screen as a PDF. Click to open it.



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Demonstration Secure Area

Demonstration Secure Area > Tax Returns

Views Search

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 - Documents
 - Financials
 - Tax Returns



If you require any further assistance please do not hesitate to contact us either by email admin@glraccountants.com.au or by calling the office on (02) 6287 2655.